Change Email Address Associated with MPARS Account

If you need to change the email address associated with your MPARS account, please follow the steps below.

1. Sign-in to your MPARS account with the email address we currently have on file for you.

2. Click on the Your Account link under your name in the upper, right corner of the screen.

3. Click Update My Contact Information.

4. Click the Change email link next to the Email address field.
5. You will be directed to a **Change My Email page**. Read the information on the page indicating that you will be taken to another website and click **Proceed**.

![Change My Email page](image1)

6. You will be directed to a MNDNR Account Services page. Enter the **email address and password that are currently associated** with your MPARS account (this may autofill for you) and click **Sign In**.

![MNDNR Account Services sign in](image2)

7. You will be directed to the DNR's Change Email page. **Enter the new email address** that you want to be associated with your MPARS account and click **Send activation email**.

![Change Email](image3)

8. A verification email message with an activation link will be sent to your new email address. **You must click on the link contained in the email message within 24 hours** in order to complete the email change process.

![Change Email Activation Link Sent](image4)
9. The email will come from no-reply@state.mn.us with a subject line of: [MNDNR Account Services] Change email. **Click on the blue link within the email.**

   At your request, MNDNR Account Services has sent you the following URL so that you may change your email.
   Please click on the following link complete the change email process:
   
   http://webapps15-dev.dnr.state.mn.us/extranet/authorize_email?d0638ed7c5d423254ae995d2f87

   If the above link is not clickable, try copying and pasting it into the address bar of your web browser.  
   The link is valid for 24 hours. If the link is expired you can start the process again.
   
   *** PLEASE DO NOT RESPOND TO THIS EMAIL ***

10. You will be directed to a Change Email Complete page. **Click on the location link in the row for MPARS.**

11. From the MPARS homepage, enter your new email address and your password under **Already have an account** and click **Sign In.**

---

**Questions**

For questions about water appropriation, public waters work, or dam safety permits, contact **MPARS.DNR@state.mn.us**

For questions about aquatic plant management or Invasive aquatic plant management permits, contact **MPARSAPM.DNR@state.mn.us**